All international individuals receiving any form of compensation/payments from Texas Christian University are required to complete information in Glacier, on line software.

GLACIER is an independent software system provided thru Arctic International LLC. GLACIER is designed to collect information regarding an individual's immigration status, citizenship, residency, and history of presence in the U.S. to determine an individual's residency tax status (nonresident or resident alien for tax purposes) and eligibility to claim a tax treaty exemption and/or the nonresident social security tax exemption. The system is designed to allow an individual to complete all information from any computer with an Internet connection.

The international student will be notified by the Payroll Tax Coordinator, to complete the information in Glacier: http://www.online-tax.net

Users will be required to print, sign GLACIER forms and deliver to the Payroll Department, located in the HR building, along with copies of their SSN, visas, passport, and immigration documents.

Documents will be reviewed and appropriate tax status for each individual determined and applied.

GLACIER forms and required documents must be delivered to the Payroll Department, located in the Human Resource Building (3100 W. Berry St) before payments will be issued.

TCU requires addressees to be current at all times. Verify your address on my.tcu.edu employee center update changes.

International Payroll Information
International Payroll Frequently Asked Questions

Questions regarding international payroll, email Shelli Barr  S.Barr@tcu.edu

Filing Tax Returns in the US

TCU has licensed GLACIER Tax Prep ("GTP") as an option for preparing your U.S. income tax return. You should have previously completed an Individual Record into the GLACIER Online Tax Compliance Software. Access GLACIER using YOUR existing UserID and Password. GLACIER will transfer necessary data directly into GTP - making your tax return preparation even easier!

Returns are due to the IRS on or before April 15th of each calendar year.