

TEXAS CHRISTIAN UNIVERSITY | ACADEMIC SEARCH

Associate Provost and Dean of Graduate Studies

RECRUITMENT PROFILE | NOVEMBER 2026

THE LEADERSHIP OPPORTUNITY

The Opportunity



ABOUT THE POSITION

POSITION

Associate Provost and Dean of Graduate Studies

UNIVERSITY

Texas Christian University

LOCATION

Fort Worth, Texas

REPORTING RELATIONSHIP

Provost and Vice Chancellor for Academic Affairs

Texas Christian University (TCU) seeks an accomplished academic leader to serve as Associate Provost and Dean of Graduate Studies. The role provides institution-level leadership for graduate education and works across disciplines to strengthen graduate programs, support scholarly research and creative activity, and advance the University's strategic priorities.

Reporting directly to the Provost and Vice Chancellor for Academic Affairs, the Associate Provost and Dean serves as the principal administrative officer for Graduate Studies and partners closely with vice provosts, deans, associate deans, department chairs, program directors, faculty, staff, and students. The portfolio includes strategic planning, interdisciplinary development, graduate program development, compliance, enrollment management, external fundraising, budgeting, and oversight of graduate financial aid.

This search comes at an important moment for TCU as the University continues to invest in research and scholarship and works toward Carnegie Research 1 (R1) aspirations. The next Associate Provost and Dean will bring a data-informed perspective to the Provost's Council, with explicit attention to R1 benchmarks and Carnegie Classification metrics, while sustaining TCU's commitment to an excellent and highly supportive graduate student experience.



THE UNIVERSITY

Texas Christian University

Texas Christian University is a values-centered private university located in Fort Worth, Texas. Founded in 1873, TCU's main campus sits on 302 acres in a tree-lined neighborhood just minutes from downtown. The Anne Burnett Marion School of Medicine campus is located in Fort Worth's medical innovation district. TCU's mission is to educate individuals to think and act as ethical leaders and responsible citizens in the global community.

TCU's academic community is grounded in the values of Integrity, Engagement, Community, and Excellence. The University's strategic plan, LEAD ON: Values in Action, calls for significant investment and growth in research and scholarship, community engagement, student-centered growth, and athletics. The plan builds on substantial investment in new and renovated facilities and on TCU's continued focus on academic quality and student success.

TCU serves more than 13,200 students, including more than 11,400 undergraduate and nearly 1,800 graduate students, across 117 undergraduate areas of study and 99 graduate areas of focus. The University comprises nine schools and colleges and has approximately 780 full-time faculty members. TCU's teacher-scholar model balances teaching, scholarship, and service while providing students with opportunities for meaningful faculty engagement.

1873	13,200+	1,800	99
FOUNDED	STUDENTS	GRADUATE STUDENTS (APPROX.)	GRADUATE AREAS OF FOCUS



THE STRATEGIC PLAN

LEAD ON: Values in Action

Texas Christian University's Strategic Plan

Our Vision for the Future

Inspired by our core values, TCU's strategic plan, *LEAD ON: Values in Action™*, is built upon four foundational pillars and crafted through the active engagement of over 10,000 voices in the Horned Frog community.

THE FOUR STRATEGIC PILLARS

PILLAR 1
Growth and Student Experience

PILLAR 2
Research, Scholarship and Creative Activities

PILLAR 3
Athletics

PILLAR 4
Community Engagement

LEAD ON | PILLAR #2

Research, Scholarship and Creative Activities

With a commitment to curiosity and innovation, TCU fosters a research culture that encourages academic discovery, creativity and scholarship across disciplines. We aspire to grow as a leading center for research and creativity, drive new knowledge, inspire interdisciplinary connections and make a lasting impact on society.

WE AIM TO:

- Lay the groundwork to be a respected R1 university.
- Solidify our position as the premier academic partner for Fort Worth and North Texas.
- Encourage excellence in academic discovery, creativity and scholarship across all disciplines.
- Enhance our students' academic experience and improve their readiness to enter the workforce or graduate or professional school.
- Provide an edge when competing for the top students, faculty and staff.

OUR BIG-PICTURE GOALS OVER THE NEXT 10 YEARS ARE TO:

FUTURE TARGETS

01 Become one of the elite 200 U.S. universities for total R&D expenditures.

02 Become a top 150 U.S. university recognized for the top 10 percent most cited publications.

03 Award at least 100 research doctorates annually and produce at least 70 million dollars in total research expenditures.

04 Elevate our national reputation and visibility of programs across all disciplines.

05 Increase faculty awards and recognition when they earn scholarship accolades.

06 Become a top institution in terms of innovation and licensing revenues.



THE OFFICE

Graduate Studies at TCU

Graduate Studies provides institutional leadership and coordination for graduate education across TCU's schools and colleges. The Associate Provost and Dean oversees graduate programs and graduate students, working collaboratively with academic units that maintain disciplinary expertise and program-level leadership.

The Graduate Studies portfolio connects academic quality, student success, institutional planning, resource allocation, policy, enrollment management, and research growth. The office supports the development of timely new graduate programs; strengthens graduate recruitment, admissions, and retention practices; manages graduate financial aid resources for tuition and stipends; and provides leadership for policies and procedures affecting graduate education.

THE GRADUATE STUDIES PORTFOLIO CONNECTS

- Academic quality
- Student success
- Institutional planning
- Resource allocation
- Policy
- Enrollment management
- Research growth

Explore TCU programs

Scan or visit
tcu.edu/academics/programs

VIEW PROGRAMS

The Associate Provost and Dean also serves as chair of the Graduate Council and is expected to be a visible advocate and resource for graduate faculty and program leadership, offering guidance, coordination, and support for graduate education initiatives across the institution.

Leadership Priorities and Key Responsibilities

01 Advance Graduate Education and the Strategic Plan

Work with the Provost, vice provosts, deans, associate deans, department chairs, faculty, and staff to advance TCU's strategic plan as it relates to graduate education and to strengthen the academic profile of the University.

02 Strengthen Graduate Enrollment Management

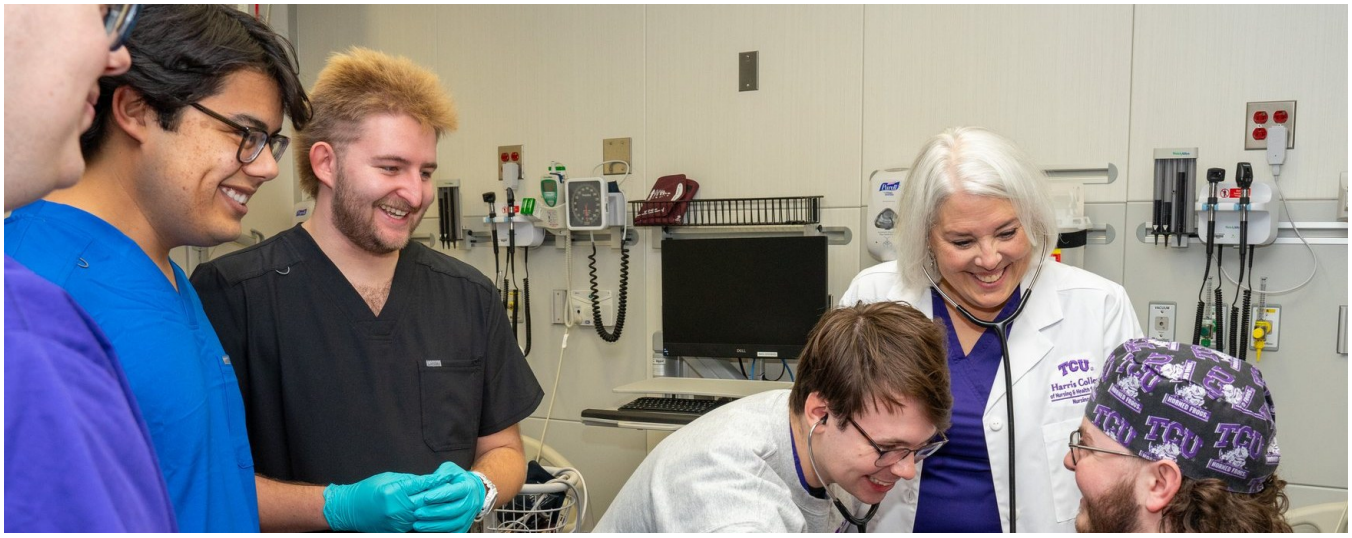
Support improved practices in graduate recruitment, admissions, retention, and student success, using data to identify opportunities and inform institutional decisions.

03 Develop Responsive and Interdisciplinary Programs

Identify trends in graduate education and partner with academic units to develop timely new graduate programs and interdisciplinary opportunities that respond to institutional priorities and student needs.

04 Support TCU's Research Aspirations

Serve as a data-informed voice on the Provost's Council with attention to R1 benchmarks and Carnegie Classification metrics, and connect graduate education to the University's goals for scholarly research and creative activity.





Leadership Priorities and Key Responsibilities

05 Steward Graduate Financial Resources

Oversee the graduate financial aid budget for tuition and stipends, including allocations to schools and colleges and the accurate recording of graduate financial aid; develop the graduate budget and ensure efficient management of graduate resources.

06 Expand Fellowship and Student Support Opportunities

Lead efforts to assist graduate faculty and students with applications to national and international fellowship programs, including opportunities such as Fulbright and National Science Foundation graduate fellowships.

07 Provide Institutional Leadership for Graduate Studies

Serve as the principal administrative officer for Graduate Studies, with responsibility for issues related to graduate programs and graduate students across the University.

08 Lead Graduate Policy and Governance

Chair the Graduate Council and propose, review, and approve changes to graduate program policies and procedures in collaboration with faculty and academic leadership.



THE ROLE | 3 OF 3

Leadership Priorities and Key Responsibilities

09 Cultivate an Engaged, High-Performing Team

Support and sustain a culture of faculty and staff engagement and innovation, and motivate and inspire high performance among direct reports.

10 Attract, Retain, and Support Excellent Graduate Students

Implement effective policies and practices that strengthen TCU's ability to attract, retain, and support a highly qualified graduate student body across programs.

11 Advance External Engagement and Philanthropy

Contribute to University advancement activities through engagement with prospective donors, stewardship of current donors, and appropriate use of Graduate Studies resources to expand support for graduate education.

12 Build Collaborative Partnerships

Work effectively with academic leaders, faculty, staff, students, and the broader community to identify opportunities, solve problems creatively, and advance institution-wide goals.



THE ENVIRONMENT

Leadership Context

The successful candidate will join a highly collaborative academic leadership environment and will be expected to combine strategic perspective with operational discipline. Success in the role will require the ability to work across organizational boundaries, build trust among varied constituencies, and translate institutional goals into effective graduate education policies, programs, and resource decisions.

THE CANDIDATE

Experience and Qualifications

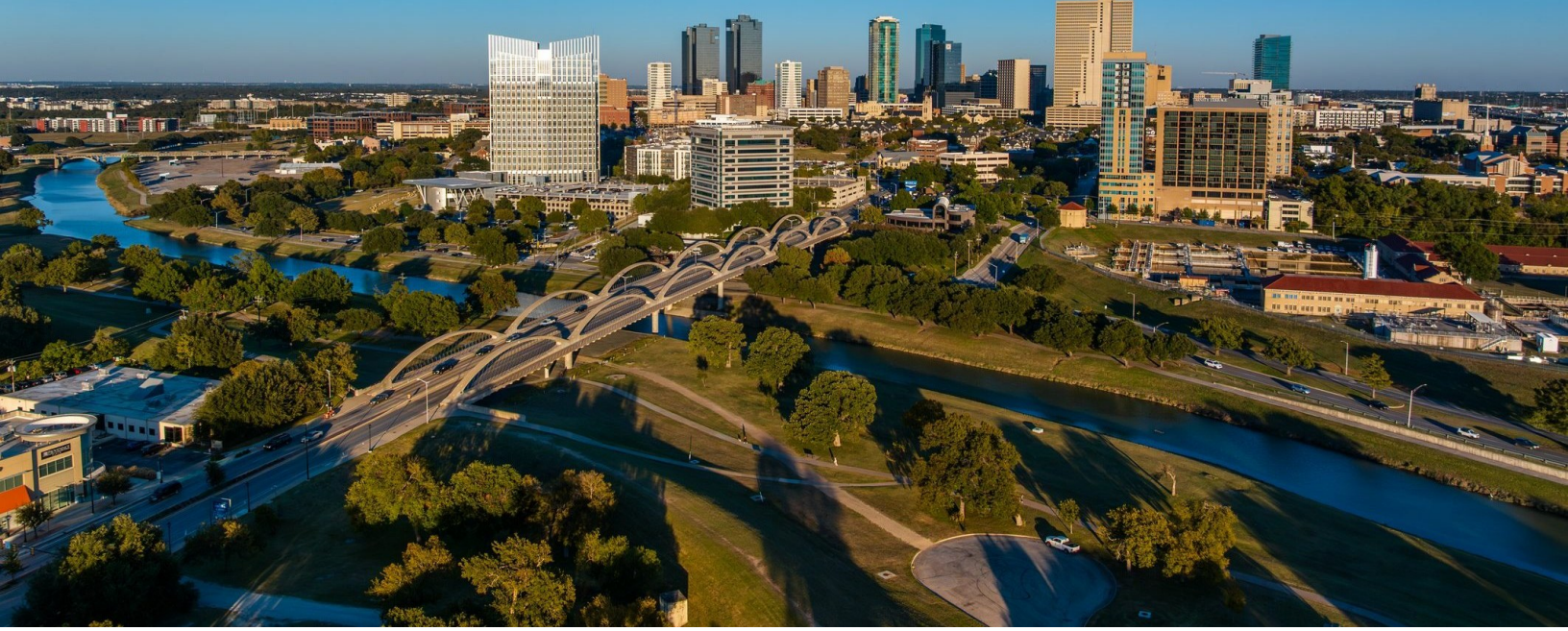
Candidates must demonstrate progressive academic leadership experience in higher education and a strong record of teaching, scholarship, and administration in graduate education. Competitive candidates will bring the following knowledge, skills, and abilities:

- Knowledge of higher education issues and trends, including best practices in graduate education, curriculum development, and program assessment.
- Knowledge of institutional planning, budgeting, and resource allocation in a complex university setting.
- Knowledge of graduate programs and graduate financial aid practices.
- Demonstrated ability to oversee a major university unit, including successful management of direct reports, operational management, and strategic planning.
- Ability to communicate effectively, both orally and in writing, with academic leaders, faculty, staff, students, donors, and external stakeholders.
- Ability to work collaboratively across disciplines and organizational units and to serve as a trusted resource for graduate faculty and program leadership.
- Ability to respond imaginatively and creatively to problems and opportunities while maintaining sound judgment, transparency, and accountability.
- Demonstrated commitment to fostering faculty and staff engagement, innovation, and high performance.
- Data-informed leadership with an understanding of the relationship between graduate education, research growth, and Carnegie Classification metrics.

Education and Credentials

- Earned terminal degree (PhD preferred) in an appropriate academic discipline.
- A distinguished record of achievement as a scholar and teacher worthy of the rank of full professor in a department at TCU and in a tenurable appointment.
- Five (5) plus years of progressive academic leadership experience in higher education.
- Strong record of teaching and administration in graduate education.





WHERE THE WEST BEGINS

Fort Worth / DFW Metroplex

Fort Worth is one of the largest and fastest-growing cities in the United States and is part of the Dallas-Fort Worth metropolitan area. Fort Worth and TCU have grown together over nearly 150 years, and the region offers a strong employment base, major cultural institutions, a broad range of professional opportunities, and the scale and amenities of a large metropolitan area.

1.03 million
Residents in Fort Worth,
the 10th-largest U.S. city

8.5 million
Residents in DFW,
the fourth-largest U.S. metro

35 blocks
Sundance Square,
downtown's entertainment district

Explore Fort Worth: Visit Fort Worth, fortworth.com

WESTERN HERITAGE

The Stockyards National Historic District is home to the world's only twice-daily cattle drive, Billy Bob's Texas, billed as the world's largest honky-tonk, and the shops and restaurants of Mule Alley.

ARTS AND CULTURE

The Kimbell, the Modern, and the Amon Carter museums anchor the Cultural District. Downtown, Bass Performance Hall is home to the Fort Worth Symphony Orchestra, Texas Ballet Theater, Fort Worth Opera, and the Van Cliburn International Piano Competition.

THE FOOD SCENE

Fort Worth is a barbecue capital. Goldee's BBQ earned the city's first Michelin star in the 2026 MICHELIN Guide Texas, and Panther City BBQ and Sabar BBQ joined it on Texas Monthly's 2025 list of the state's 50 best barbecue joints.

NEXT STEPS

Nominations and Applications

Application Materials	Curriculum vitae and letter of interest
Priority Consideration Date	January 11, 2027
Search Contact	Mariam MacGregor Assistant Vice Chancellor for Employee Engagement & Success mariam.macgregor@tcu.edu
Submission Information	**jobs.tcu.edu/executive**

EQUAL OPPORTUNITY STATEMENT

Texas Christian University values Integrity, Engagement, Community, and Excellence in the workplace. TCU treats applicants and employees fairly and with respect. TCU hires and promotes individuals based on their qualifications and their commitment to making a positive impact on our student-centered community. TCU is an equal opportunity employer and follows all applicable employment laws. TCU fairly considers all qualified individuals, ensuring we are a workplace free from unlawful discrimination and harassment.





TEXAS CHRISTIAN UNIVERSITY

Associate Provost and Dean of Graduate Studies

RECRUITMENT PROFILE | NOVEMBER 2026

Search Contact:
Mariam MacGregor
mariam.macgregor@tcu.edu